

Roll and Responsibilities Key Stakeholder:-

A GENERAL

The following Departments shall take immediate action to provide immediate relief to the victims of flood or other natural calamities.

1.	Disaster Management Cell, Collectorate, Daman.	<ul style="list-style-type: none">❖ Over all Monitoring & Disaster Management as per Incident Response System (IRS) Plan.
2.	Superintendent of Police, Daman	<ul style="list-style-type: none">❖ Maintain Law and Order during Disaster Management, Traffic management, Communication via wireless etc.
3.	Electricity Department	<ul style="list-style-type: none">❖ To ensure restoration of electricity supplies.❖ To ensure providing alternative ways for Power supply.❖ To identify feeders in low lying areas and to keep vigil during heavy rains and flood for preventing mishap due to electrocution.❖ To provide flood light at the place of relief centres wherever required.
4.	Municipality/Urban Development Agency	<ul style="list-style-type: none">❖ To provide toilet booths at Shelter Centres/ relief camps.❖ To create adequate drainage in water logging areas.
5.	Medical and Public Health	<ul style="list-style-type: none">❖ To provide all medical facilities, medicines etc., in affected areas and relief centres.❖ To take precautions to prevent water/debris borne diseases.❖ To arrange and ensure sanitation in all respect.
6.	Fire Department	<ul style="list-style-type: none">❖ To be in ready position to attend to any contingency and help remove fallen trees and other materials in coordination with PWD and Forest department.❖ To attend the rescue and search operations.

7.	Fisheries Department	<ul style="list-style-type: none"> ❖ To inform all Fishermen about sea related warnings. ❖ To hire services of qualified divers during flood. The department should identify qualified divers well in advance and be in touch with Coast Guard, Daman for rescue of trapped persons.
8.	Public Works Department	<ul style="list-style-type: none"> ❖ To attend to water logging, blockage of Roads, infrastructure damage, removal of fallen trees from the road, maintaining communication and attending repairs of roads, bridges for rescue operation. ❖ The department should take appropriate measures in advance for hiring private JCB, Hitachi cranes, truck and tempos for relief and rehabilitation works. ❖ To provide labour force.
9.	Forest Department	<ul style="list-style-type: none"> ❖ To arrange and coordinate rescue operations with PWD for quick removal of fallen trees on the road and isolated areas. ❖ To provide labour force.
10.	Education Department	<ul style="list-style-type: none"> ❖ To issue directions to the schools and hostels to provide the premises for relief centres and attend to work of relief with NGOs and other department. ❖ To prepare a list of mid day workers for preparing food for rehabilitated people.
11.	Mamlatdar Office	<ul style="list-style-type: none"> ❖ To coordinate all relief and rehabilitation work, publicity and forewarning of Disaster through Talathis and other staff. ❖ To prepare cases for monetary relief to the victims of flood and other natural calamities. ❖ To procure tents, torches and other materials for shelters/rehabilitation works from the relief and rehabilitation budget based upon the budget of last year.
12.	Field Publicity Department	<ul style="list-style-type: none"> ❖ To attend to all publicity work and other responsibilities as may be assigned from time to time.

13.	Indian Red Cross Society	<ul style="list-style-type: none"> ❖ The Indian Red Cross Society, Daman will carry out relief work as usual and act as nodal agency for all other NGOs.
14.	Port Officer Daman	<ul style="list-style-type: none"> ❖ To display storm signal and publicity of storm signal at prominent to fisherman. ❖ To stop operation of plying of boats during high tide and the time of release of water from Madhuban Dam. ❖ To be in constant touch with Flood Control Room and take necessary action immediately to inform Fishermen.
15.	Transport Department	<ul style="list-style-type: none"> ❖ Ensure providing JCB, Crain, and other vehicles. ❖ To ensure availability of buses for public transport between Moti Daman and Nani Daman. ❖ To keep ready trucks and tempos for relief work. ❖ To help District Administration in relief work.
16.	Safety Officer/EOCS	<ul style="list-style-type: none"> ❖ To ensure safety of passenger in boat. ❖ To ensure capacity of passengers in boat does not exceed its limit. ❖ To help District Administration in relief work.
17.	C.E.O/B.D.O., Daman	<ul style="list-style-type: none"> ❖ To keep ready the field staff for relief work. ❖ To help District Administration in relief work.

B Services of N. G. Os:

Some NGOs in Daman render very good humanitarian services in the time of need. To assist Government's efforts, the services of these NGOs will be requested for services as and when required.

A list of NGOs is given at **Annexure-IV**. The NGOs should work in coordination with the departments concerned.

The NGOs shall endeavour to provide food items and other essential items such as clothing and shelter materials required for the persons at various Relief Centres.